

**Welcome
to
Technology
Applications!**

My name is **Mrs. Brillhart** . My first year to teach was the year that McMillan was built. I love this class! Most of you have used computers for years. You will use computers in school, and in the years to come. I hope that you polish your computer skills this year.

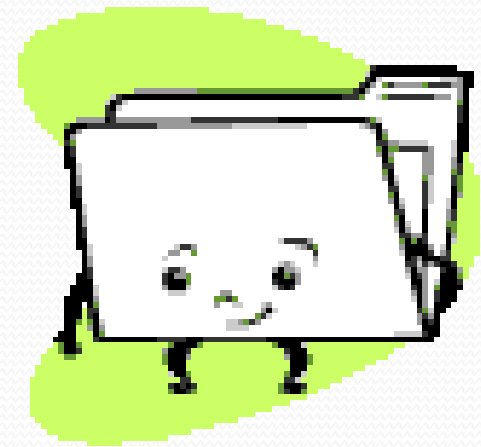
Please remember ...

- Wash your hands.
- Chewing on your fingernails is not a good idea.
- Keep your hands off of your face.



- If there is a problem of any kind with your pc, **TELL ME**.
- Support tickets are identified by the inventory numbers on the pc. Parts that get moved, do not get fixed. Leave everything on your pc, the way you found it.

- You need a folder with brads for this class. Write your name on the upper right hand corner of the front cover. I expect you to bring this to class tomorrow.




- When you come to this class, bring your folder and a pen. Everything else will need to stay in your locker, including purses, bags, and backpacks. There are 8 rows in this room you and I need to be able to walk around safely.

- For those of you coming from the gym, please get a drink before you come into the room.

- If you need to use the restroom, go before or after class.



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- If you are out of the classroom, or absent, it is YOUR responsibility to find out what you have missed.
 - There is a calendar of assignments posted by the entry door.

- The main skill you will work on this year is typing by touch. The goal is for keyboarding to become a habit, not something you have to think about. When you are writing a story, you are thinking about what you want to write, not how the pen works. The same can be true for keyboarding, you can focus on what you are doing, not how you are doing it. This is a skill you will use. Think about how much you have already used a computer. This class is your time to polish your skill.

- Tutorials are available Monday, Tuesday, Wednesday and Friday mornings, and on Monday, Tuesday and Friday afternoon. I have duty on Thursday so there is no tutorial time then. Tomorrow everyone will receive a tutorial pass to go in your Tech folder. The pass is good for the entire semester.

- Always check the board when you come in the room. There will usually be warm up activities for you to do. You will receive a daily grade on these activities. You may also use the first few minutes to check your grades.



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- Any comments or questions??